

**Subject:** RE: Updated DRAFT Letter RE: Highland Park Street Scape Project  
**From:** Arturo <arturo@lani.org>  
**Date:** 06/19/2017 11:20 AM  
**To:** Conrado Terrazas <conrado.terrazas@lacity.org>, Misty Iwatsu <mistyli@aol.com>  
**CC:** Rebecca <rebecca@lani.org>

Hi,

Great news Conrado!

Thank you so much for your assistance.

Arturo Nevarez  
Program Manager  
Los Angeles Neighborhood Initiative  
800 Figueroa St., Suite 970  
Los Angeles, CA 90017  
Phone: (213) 627-1822 ext. 17  
Fax: [\(213\) 627-1821](tel:(213)627-1821)  
[arturo@lani.org](mailto:arturo@lani.org)  
[www.lani.org](http://www.lani.org)

**From:** Conrado Terrazas [mailto:[conrado.terrazas@lacity.org](mailto:conrado.terrazas@lacity.org)]  
**Sent:** Monday, June 19, 2017 11:20 AM  
**To:** Arturo; Misty Iwatsu  
**Cc:** Rebecca  
**Subject:** Re: Updated DRAFT Letter RE: Highland Park Street Scape Project

Arturo, Rebecca and Misty,

The motion was introduced on Friday in Council. I will let you know to whom you should make the check payable.

Regards,

If this is a constituent request, please contact Ricardo Flores at [ricardo.x.flores@lacity.org](mailto:ricardo.x.flores@lacity.org) or at 323-550-1538.

Conrado Terrazas  
District Director  
Office of Councilmember Gilbert Cedillo, District 1  
Office 323-550-1538

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RE: Updated DRAFT Letter RE: Highland Park St...

On Mon, Jun 19, 2017 at 11:16 AM, Arturo <[arturo@lani.org](mailto:arturo@lani.org)> wrote:  
Hello Conrado,

I will be attending the North Figueroa Association Meeting tomorrow morning.

This will be the last meeting before they break and return in September.

Do you happen to have an update regarding what is needed from us to write and introduce the motion? I also have a status-update meeting next week with LADOT and the project team.

Thanks

Arturo Nevarez  
Program Manager  
Los Angeles Neighborhood Initiative  
800 Figueroa St., Suite 970  
Los Angeles, CA 90017  
Phone: [\(213\) 627-1822 ext. 17](tel:(213)627-1822ext.17)  
Fax: [\(213\) 627-1821](tel:(213)627-1821)  
[arturo@lani.org](mailto:arturo@lani.org)  
[www.lani.org](http://www.lani.org)

**From:** Conrado Terrazas [mailto:[conrado.terrazas@lacity.org](mailto:conrado.terrazas@lacity.org)]

**Sent:** Wednesday, June 07, 2017 3:22 PM

**To:** Arturo

**Cc:** Rebecca

**Subject:** Re: Updated DRAFT Letter RE: Highland Park Street Scape Project

Hi Arturo,

I asked our City Hall staff to let me know what we will need from you to write and then introduce the motion. I will keep you informed.

Regards,

Conrado Terrazas  
District Director  
Office of Councilmember Gilbert Cedillo, District 1  
Office [\(323\) 550-1538](tel:(323)550-1538)

On Wed, May 31, 2017 at 12:49 PM, Arturo Nevarez <[arturo@lani.org](mailto:arturo@lani.org)> wrote:  
Hello Conrado,

Just following to the possible option of accepting an account number from the NFA instead of a check.

Please let me know if you have any information and I will gladly follow up with Misty.

Thank You,

Arturo Nevarez  
Program Manager  
Los Angeles Neighborhood Initiative  
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Los Angeles, CA 90017  
Phone:  [\(213\) 627-1822 ext. 17](tel:(213)627-1822)  
Fax:  [\(213\) 627-1821](tel:(213)627-1821)  
[arturo@lani.org](mailto:arturo@lani.org)  
[www.lani.org](http://www.lani.org)

**From:** Conrado Terrazas [mailto:[conrado.terrazas@lacity.org](mailto:conrado.terrazas@lacity.org)]  
**Sent:** Saturday, May 27, 2017 10:11 AM  
**To:** Arturo Nevarez  
**Cc:** Rebecca Draper  
**Subject:** RE: Updated DRAFT Letter RE: Highland Park Street Scape Project

I am checking. We may need the account number instead of check. Please follow-up with me on Wednesday.

Thanks.

On May 24, 2017 9:33 AM, "Arturo Nevarez" <[arturo@lani.org](mailto:arturo@lani.org)> wrote:  
Good Morning Conrado,

Quick question regarding the checks.

Would it be appropriate for the Council Office to accept a check coming from the North Figueroa Association in the amount of \$6000? Misty is working on getting the committed funds at this time and inquired if this would be a possible option in order to move the process forward.

Please let me know.

Thank You,

Arturo Nevarez  
Program Manager

Los Angeles Neighborhood Initiative  
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Los Angeles, CA 90017  
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Fax:  [\(213\) 627-1821](tel:(213)627-1821)  
[arturo@lani.org](mailto:arturo@lani.org)  
[www.lani.org](http://www.lani.org)

**From:** Conrado Terrazas [mailto:[conrado.terrazas@lacity.org](mailto:conrado.terrazas@lacity.org)]  
**Sent:** Tuesday, May 23, 2017 7:37 PM

**To:** Arturo Nevarez  
**Cc:** Rebecca Draper  
**Subject:** RE: Updated DRAFT Letter RE: Highland Park Street Scape Project

Arturo thank you for the update once you have all the checks ready I will then need to have the motion drafted I will ask or City Hall office if we need you someone check or if we need to transfer from one account to another. It's also great that you got great response from all the business owners thank you

On May 23, 2017 4:46 PM, "Arturo Nevarez" <[arturo@lani.org](mailto:arturo@lani.org)> wrote:  
Hi Conrado,

Brief update:

I walked the corridor today and distributed the approved letters to property owners and some residents regarding the status to the streetscape improvement project. I focused in the areas immediately impacted with construction, but also walked into some business' not so near the cut-outs.

Owners are pretty excited of the work to come and they send their regards to the Councilman.

Also, Misty received commitment for the \$6000.00 to help pay for the 15<sup>th</sup> Tile. Once she receives the checks from the different organizations who committed support, how can I help with the process in passing the motion?

I would like to provide any assistance as possible during this process.

Thanks,

Arturo Nevarez  
Program Manager  
Los Angeles Neighborhood Initiative  
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Los Angeles, CA 90017  
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Fax: [\(213\) 627-1821](tel:(213)627-1821)  
[arturo@lani.org](mailto:arturo@lani.org)  
[www.lani.org](http://www.lani.org)

**From:** Conrado Terrazas [mailto:[conrado.terrazas@lacity.org](mailto:conrado.terrazas@lacity.org)]  
**Sent:** Wednesday, May 10, 2017 2:43 PM  
**To:** Arturo Nevarez  
**Cc:** Rebecca Draper  
**Subject:** Re: Updated DRAFT Letter RE: Highland Park Street Scape Project

Arturo,

Here are the letters with my revisions. Please feel free to change the date.

Regards,

Conrado Terrazas  
District Director  
Office of Councilmember Gilbert Cedillo, District 1  
Office [323-550-1538](tel:323-550-1538)

On Thu, Apr 20, 2017 at 4:36 PM, Arturo Nevarez <[arturo@lani.org](mailto:arturo@lani.org)> wrote:  
Hi Conrado,

I have attached two revised letters, in English and Spanish. I removed my name from the signature and added to the body of the letter. I included your name in the signature of the letter, being that it's on CD1 Letter head.

If you recommend any changes, please let me know.

Thanks

Arturo Nevarez  
Program Manager  
Los Angeles Neighborhood Initiative  
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Los Angeles, CA 90017  
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Fax:  [\(213\) 627-1821](tel:(213)627-1821)  
[arturo@lani.org](mailto:arturo@lani.org)  
[www.lani.org](http://www.lani.org)

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**From:** Arturo Nevarez  
**Sent:** Tuesday, April 18, 2017 5:17 PM  
**To:** Conrado Terrazas; [mistyli@aol.com](mailto:mistyli@aol.com)  
**Cc:** Rebecca Draper  
**Subject:** DRAFT Letter RE: Avenue Tile Cut Outs on 4/20

Good Afternoon Conrado and Misty:

I have created a draft letter regarding the scheduled Avenue Cut Outs taking place on April 20<sup>th</sup> from 8:00 AM – 4:00 PM.

It provides a current update to the Highland Park Project, along with information about the planned Avenue Cut Outs.

If possible, can you review the letter for approval?

Once the letter is approved, I am happy to drop off the letter to impacted businesses along the corridor.

Please let me know if you have any questions.

Thank You,

Arturo Nevarez  
Program Manager